



Veterinary Medical Assistant

Full Time Permanent

ABOUT EHS

The Edmonton Humane Society has been an animal welfare leader in the Edmonton community since 1907. We are a safe haven for the thousands of animals in our care each year. EHS plays a key role in the Edmonton region by enriching the lives of people and their companion animals not only through our sheltering, but through our programs, services, and community engagement.

The Role

Reporting to Supervisor, Animal Health, the Veterinary Medical Assistant (VMA) provides care for shelter animals in both a medical and surgical setting. Shelter VMA's play a key role in ensuring a high level of care and humane treatment is provided to all animals in shelter through tasks such as daily rounds and enrichment support.

Key Roles & Responsibilities

This position is responsible for a variety of functions as follows:

- Assist Registered Veterinary Technologist (RVT) and Veterinarian with examination and treatment of shelter animals.
- Perform Daily Welfare rounds.
- Support intake process of all shelter animals.
- Provide enrichment support for animals with special needs.
- Maintain shelter biosecurity through routine cleaning/disinfection.
- Assist with High Volume/High Quality Spay/Neuter procedures.

Education and Requirements

- High School Diploma or equivalent
- Veterinary Medical Assistant Certificate is preferred
- Experience with animals in medical practices and procedures
- Experience working with computer software



Skills and Abilities

As an ideal candidate, you will have knowledge of companion animals, including exotic species. You can work both independently and within a team and demonstrate an ability to work well in stressful situations and adapt accordingly.

Compensation/Hours

Compensation: EHS offers a competitive Not-For-Profit compensation package which includes a comprehensive benefits package, and a strong work-life balance.

Hours: 40 hours a week; however, is expected to work hours as required to fulfill department responsibilities. Some evenings and weekends may be required.

How to Apply:

If you are looking for a rewarding career in an exciting fast paced environment, then we invite you to forward your resume and salary expectations, in confidence, by email to hr@edmontonhumanesociety.com

The Edmonton Humane Society is an equal opportunity employer and we thank all applicants for submitting their resume. However, only those candidates considered for employment will be contacted.