

EDMONTON HUMANE SOCIETY
Annual General Meeting
MINUTES – 18 MAY 2022

Members	Jennifer Fisk	Chair
	Dale Wispinski	Second Vice Chair/Secretary
	Lori Sajjad	Treasurer
	Onita Blankenfeldt	Director
	Summer Bradko	Director
	Sabrina Feula	Director
	Patricia Misutka	Director
	Amanda Pechousek	Director
	Dr. Ted Purcell	Director
	Allison Radford	Director
Jill Sarluis	Director	
EHS Management	Liza Sunley	Chief Executive Officer
	Connie Muller	Chief Financial Officer
	Mary Saretski	Director, Donor and Stakeholder Relations
	Dr. Michelle Meckelborg	Director, Animal Health
	Sandyne Beach-McCutcheon	Executive Associate (minute taker)
Guests	Barbara Bruce	
	Darren Lunt	
Regrets	Dan Hugo	Director
	Lorenzo Pasutto	Vice Chair

1.0	Call to Order	Chair
Discussion	Board Chair Jennifer Fisk called the meeting to order at 5:34 p.m.	
2.0	Determination of Quorum	Chair
Discussion	Quorum is 40 members including proxy votes. Quorum was met on 18 May 2022 with approximately 50 voting members. This includes 38 Proxy votes received by the May 11 deadline. Ms. Fisk declared it to be a properly constituted meeting and in addition spoke to the integrity of the voting process.	
3.0	Approval of Agenda	Chair
Discussion	Ms. Fisk motioned the 2022 Annual General Meeting (AGM) for approval.	
Vote	Upon a motion duly made (Ms. Fisk), seconded (Ms. Radford) and unanimously carried, it was resolved that the Agenda for the meeting was approved.	

4.0	<i>Approval of Minutes from 2021 Annual General Meeting</i>	<i>Chair</i>
<i>Discussion</i>	Ms. Fisk dispensed with the reading of the 2021 Minutes and motioned the 2021 Annual General Meeting (AGM) Minutes for approval.	
<i>Vote</i>	Upon a motion duly made (Ms. Fisk), seconded (Ms. Sarluis) and unanimously carried, it was resolved that the Minutes of the 19 May 2021 Annual General Meeting were approved.	
5.0	<i>2021 Highlights Presentation</i>	<i>Chair/CEO</i>
<i>Discussion</i>	<p>Ms. Fisk and CEO Liza Sunley presented on the past year of EHS, noting the highlights, challenges and accomplishments.</p> <p>Specifically, Ms. Fisk acknowledged the organization’s success in making an operational shift because of the Pandemic and the continuing responsiveness of employees and volunteers. She thanked members, volunteers, donors and supporters for their ongoing involvement and extended appreciation to her fellow Board members for their leadership, time and effort.</p> <p>Ms. Sunley focused on the 2020-2024 Strategic Plan, providing highlights related to the five pillars:</p> <ul style="list-style-type: none"> • Ensure optimal quality of life for the shelter animals we serve • Lead and inspire humane action in our community • Be an employer of choice and the best place to volunteer in Edmonton • Cultivate the resources to achieve our vision and mission • Achieve operational excellence that supports future growth <p>She shared that just over 2500 animals were admitted to EHS in 2021, with almost 2200 adopted into loving homes.</p> <p>Members were invited to post questions in the Q&A and Chat for response following the Treasurer’s Report.</p>	
6.0	<i>Financial Statements and Treasurer’s Report</i>	<i>Treasurer</i>
<i>Discussion</i>	<p>Treasurer Lori Sajjad reported on the 2021 Audited Financial Statements, advising that the year ended with a surplus. She indicated that a portion of the surplus would be allocated to address high priority items. Ms. Sajjad noted that EHS received a clean audit statement and that the auditors were pleased with the control processes in place. She stated that EHS is currently in a strong financial position.</p> <p>At this time, Ms. Sunley responded to questions from the membership related to the financial outlook for EHS, shelter capacity, volunteerism and dog behaviour modification.</p>	
6.1	<i>Appointment of Auditors</i>	
<i>Vote</i>	Upon a motion duly made (Ms. Sajjad), seconded (Ms. Misutka) and unanimously carried, it was resolved that Kingston Ross Panask LLP be appointed as auditors until the next AGM.	

7.0	<i>Nominations Report</i>	<i>Governance & HR Committee Chair</i>
<i>Discussion</i>	<p>Governance & HR Committee Chair, Allison Radford presented the Committee's report on the approved slate of Board of Directors' nominees. There are eight Director seats open for elections this year with six members up for re-election and two new members. All nominees meet EHS' Bylaw requirements for seeking election and all positions are for a term of two years. The candidates are:</p> <ul style="list-style-type: none"> • Onita Blankenfeldt - Current Director • Barbara Bruce • Jennifer Fisk – Current Board Chair • Darren Lunt • Patricia Misutka – Current Director • Amanda Pechousek – Current Director • Allison Radford – Current Director • Dale Wispinski – Current Director 	
8.0	<i>Election of Directors</i>	<i>Governance & HR Committee Chair</i>
<i>Discussion</i>	<p>Member voting took place via an online voting platform. Electionbuddy, was used to tally the votes and an EHS staff member acted as scrutineer.</p>	
<i>Vote</i>	<p>Upon a motion duly made (Dr. Ted Purcell), seconded (Sabrina Feula) and unanimously carried, it was resolved that the eight nominees as Directors be elected for a term of two years ending at the close of the Annual General Meeting in 2024.</p>	
9.0	<i>Voting Results and Introduction of the Elected Directors of the Board</i>	<i>Chair</i>
<i>Discussion</i>	<p>Reporting on the voting results, Ms. Fisk advised: That the motion regarding the Appointment of Auditors received 100% approval and has passed. That the motion regarding the Election of Directors has passed, with all eight Directors having been elected. Upon reading the results of the membership's votes, Ms. Fisk introduced the Edmonton Humane Society Board of Directors for 2022/2023.</p>	
10.0	<i>Adjournment</i>	<i>Chair</i>
<i>Discussion</i>	<p>Board Chair Jennifer Fisk thanked everyone for attending and declared the 2022 Annual General Meeting of the Edmonton Humane Society adjourned at 6:40 p.m.</p>	