

## **Animal Care Attendant, Level 3 Full-Time Permanent**

### **About EHS**

The Edmonton Humane Society (EHS) has been an animal welfare leader in the Edmonton community since 1907. We strive to be a model of excellence in the advancement of animal welfare and to lead the movement in creating a more humane world. EHS is a safe haven for thousands of homeless animals each year, providing veterinary treatment, behavioral rehabilitation, care, enrichment and rehoming. Beyond animal sheltering, we engage with the community through various programs and services to support happy, lifelong bonds between people and pets.

### **The Role**

The Animal Care Attendant Level Three is responsible for providing daily care and feeding of cats, dogs and small animals, URI and canine hospital wards. The Attendant ensures a high level of care and humane treatment to animals, while adhering to shelter policies and procedures.

### **Key Roles & Responsibilities**

- Daily feeding and cleaning of cat and kitten wards, dog wards and URI wards.
- Daily cleaning and feeding of dog wards, including canine hospital
- Daily cleaning and feeding of small animal wards
- Communicating with volunteers and other departments in a respectful and professional manner regarding animal needs
- Provide assistance with laundry and washing the dishes
- Place up of cats/dogs/small animals for adoption on the adoption gallery
- Socializing with cats and walking dogs for enrichment purposes
- In kennel enrichment
- Completing feeding/cleaning record sheets for each animal
- Reporting any observations of any changes in behaviour of animals
- Cleaning and organizing animal kitchen , rescue shed, storage area, wash bay and grooming room
- Other duties as assigned

### **Education and Requirements**

- High School Diploma or equivalent
- Minimum six months (6 months) of animal handling experience is required



### **Skills and Abilities**

As the ideal candidate, you will have a passion for people, performance and diversity (within the lens of animal welfare). You have excellent communications skills (both verbal and written), with the ability to work independently and in fast paced environment. You are comfortable dealing with animals of all species and temperaments.

### **Compensation/Hours**

**Compensation:** EHS offers a competitive Not-For-Profit compensation package which includes a comprehensive benefits package, and a strong work-life balance.

**Hours:**40 hours a week; however, is expected to work hours as required to fulfill department responsibilities. Some evenings and weekends may be required.

### **How to Apply:**

If you are looking for a rewarding career in an exciting fast paced environment, then we invite you to forward your resume and salary expectations, in confidence, by email to [hr@edmontonhumanesociety.com](mailto:hr@edmontonhumanesociety.com)

*The Edmonton Humane Society is an equal opportunity employer and we thank all applicants for submitting their resume. However, only those candidates considered for employment will be contacted.*